

Towns County Board of Education

DATE: November 28, 2018
TO: Principals & Supervisors
CC: Clerks
FROM: Central Office
RE: Payroll Schedule

The schedule below will be followed for payroll.

| Cut-Off | Timesheets Due | Payroll Goes Out |
|--------------------|-----------------------|-------------------------------|
| December 31, 2018 | January 15, 2019 | January 28, 2019 - Monday |
| January 31, 2019 | February 15, 2019 | February 28, 2019 - Thursday |
| February 28, 2019 | March 15, 2019 | March 28, 2019 - Thursday |
| March 31, 2019 | April 15, 2019 | April 25, 2019 - Thursday |
| April 30, 2019 | May 15, 2019 | May 24, 2019 - Friday |
| May 31, 2019 | June 17, 2019 | June 27, 2019 - Thursday |
| June 30, 2019 | July 15, 2019 | July 25, 2019 - Thursday |
| July 31, 2019 | August 15, 2019 | August 26, 2019 - Monday |
| August 31, 2019 | September 16, 2019 | September 26, 2019 - Thursday |
| September 30, 2019 | October 15, 2019 | October 28, 2019 - Monday |
| *October 31, 2019 | TBA | November TBA, 2019 |
| *November 30, 2019 | TBA | December TBA, 2019 |